DATA THAT CAN BE IMPORTED INTO TIMETABLING SOLUTIONS V10

Unless specified, the following information can be imported from sfx/tfx, excel, csv or text files. The fields do not need to be in any specific order and only the fields in **bold text** are mandatory.

Student Data

Data Type	Fields
Custom Suffix List	Import from sfx file only
Custom Grid Views	Import from sfx file only
Student Details	**Family Name** **First Name** **Student Code (Unique)** Preferred Name Middle Name BOS Code Gender Units to Assign Roll Class Year Level House Home Group Study Stream Submit Order Student Email Parent/Caregiver emails Locked Classes (from sfx file only) Student Spare Fields
Options	**Option Name** **Option Code** BOS Code Number of Sub-grids Number of Units Gender Maximum Class Size Corresponding Lines

Data Type	Fields
	Same Students Option Spare Fields
Preferences*	**Student Code** **Option Code** Preference No. Sub-Grid No.
Tallies	**Option Code** **Number of Classes** **Number of Grid Lines** Number of Teachers for Option
Option Constraints	Import from sfx file only
Lines	Import from sfx file only
Grid	Import from sfx file only; NOTE Blocked classes can be imported from a tfx file
Class Teachers	**Class Code** **Teacher Code**
Class Rooms	**Class Code** **Room Code**
Class Periods	**Class Code** **No of Periods**
Student Classes	**Student Code** **Class Code**
Update Student Codes	**Student Code** **Student Family Name** **Student First Name** Student Middle Name

Timetable Data

Data Type	Fields
Day Names	**Day Code** Day Name
Period Details	**Day Number** **Period Number** Period Name Period Code Period Load Site Move Doubles Triples Quadruples Period Start Time Period Finish Time
Year Levels	**Year Level Code**
Roll Classes	**Roll Class Code** Roll Class Name Year Level Code
Faculties	**Faculty Code** **Faculty Name** Load limit

Data Type	Fields
Faculty Groups	**Faculty Group Code** **Faculty Group Name**
Faculties in Faculty Groups	**Faculty Group (Code or Name)** **Faculty (Code or Name)**
Teachers	**Teacher Code** **Teacher Family Name** Teacher First Name Teacher Middle Name Title Proposed Load Days Unavailable Maximum Yard Duty Load Periods Off Consecutive Periods Email Teacher Spare Fields
Meetings	**Meeting Code** **Meeting Name** Load
Teachers at Meetings	**Meeting (Code or Name)** **Teacher Code**

Data Type	Fields
Unscheduled Duties	**Duty Name**
	Duty Code
	Duty Load
	Teacher Code
Rooms	**Room Code**
	Room Name
	Room Seats
	Room Notes
	Site
Class and Subject Details	**Class Code**
	Subject Code
	Class Name
	Subject Name
	Class Suffix
	Faculty Code
	BOS Class Code
	BOS Code 2
	BOS Code 3
Class Teachers and Rooms	**Class Code**
	Teacher Code (optional if have room codes)
	Room Code (optional if have teacher codes)
Class Information	**Roll Class Code**
	Group Letter
	Class Code
	Colour Code
	Periods
	Doubles
	Triples
	Quadruples
	Load
	Teacher Code
	Faculty (Code or Name)
	Room code
	Site No.
Room Usage Records	Import from tfx file only

Data Type	Fields
Teachers in Faculties*	**Faculty (Code or Name)**
	Teacher Code
Classes in Faculties*	**Faculty (Code or Name)**
	Class Code
Yard Duty Area Names	**Yard Duty Area Name**
	Code
	Site
Yard Duty Sessions and Loads	Import from tfx file only
Yard Duty Session Names	Import from tfx file only
Periods Teacher Unavailable	**Teacher Code**
	Day Number
	Period Number
	Reason
	Type
Yard Duty Teacher Allocations	Import from tfx file only
Yard Duty Sessions Teacher Unavailable	Import from tfx file only
Yard Duty Areas Teacher Unavailable	**Yard Duty Area Name**
	Teacher Code
Student Classes	Import from tfx file only
Update Teacher Codes	**Teacher Code**
	Teacher Family Name
	Teacher First Name
	Teacher Middle Name
Update Room Codes	**Room Code**
	Room Name
Web Staffing Application	Import from a json file created by the Web Staffing application only

* NOTES:
The Preferences for the students can be in two formats:
1. Student Code, Option1, Option 2, Option 3 etc
2. Student Code, Option 1
   Student Code, Option 2
   Student Code, Option 3

The Classes in Faculties can be in two formats:
1. Faculty Name, Class Code1, Class Code2, Class Code3
2. Faculty Name, Class Code1
   Faculty Name, Class Code2
   Faculty Name, Class Code3

The Teachers in Faculties can be in two formats:
1. Faculty Name, Teacher Code1, Teacher Code2, Teacher Code3
2. Faculty Name, Teacher Code1
   Faculty Name, Teacher Code2
   Faculty Name, Teacher Code3